**Activity Scheduler Website and Phone App**

On a computer or phone web browser, go to <https://www.msmconf.org/public/genie/1174/school/26/>.

* On right hand toolbar, click on view schedules and you can access any schedule you want to see
* Click on Notify me, set up an account, click on the categories or events you want to be notified of
* Select your reminders and notifications and then save.
* You will now be sent an email when changes happen that you need notified of

To download the app to your phone:

* Find Activity Scheduler in your app store (it should have a blue hat with rST in the picture)
* Once you download it, it should take you to a screen that says rSchoolToday Mobile at the top and Set up at the bottom. Click on Set Up
* Then, choose Illinois
* Then scroll down until you see MSM Conference and then click on Lincolnwood
* It should then take you to the schedule for the current day
* From there you can access the calendar for any schedule or any date you wish
* Once you have gotten this far, when you open the app, it should take you to the current day each time

To download a schedule(s) to your phone

* Go to <https://www.msmconf.org/public/genie/1174/school/26/>
* Click on “view Schedules”
* Pick the schedules you want
* You can do 1 schedule or several at once
* In the window that pops up, you will see your schedules
* You can print this page as is, or change the view with the drop down menu at the top right corner
* If you want to download this into your calendar, click on subscribe in the top right corner
* In the next window that opens, you can choose the type of calendar you have, and then follow the directions from there to add it into your calendar.

**I hope all of these help in some way!!**